

# CORPORATE ACCOUNT APPLICATION

MetroCars, High Street, Uxbridge, UB8 1LD

Tel: 0208 930 0484, 0189 520 0142

FAX : 01895 233 550

## Company Details

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MetroCars, High Street, Uxbridge, UB8 1LD

Tel: 0208 930 0484, 0189 520 0142.

Fax: 01895 233 550

Company Name:

Trading as:

Registered Address:

Trading address:

Phone:

Fax:

Email:

## Accounts Department Contact

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Name:

Position Phone:

Fax:

Email:

Estimated Monthly Use (£):

## People Authorized to make Bookings

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Name 1:

Position:

Phone:

Fax:

Email:

Name 2:

Position:

Phone:

Fax:

Email:

Name 3:

Position:

Phone:

Fax:

Email:

## Payment Method and Terms

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- **ALL PAYMENTS MUST BE MADE WITHIN 3 WEEKS OF INVOICE**

**Please tick appropriate box:**

By company credit / debit card

By cheque payable to Metro Car

By online bank transfer (bank details on request)

## Required Credit / Debit Card Details

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Card Type (e.g. MasterCard, Visa, Amex etc):

Card Number:

Valid From:

Exp Date:

Iss No:

CVG Code:

Name as it appears on card:

Statement address:

I authorize you, until further notice in writing to Metro Car Ltd, to charge my credit / debit card account with unspecified amounts on or after the 3 weeks of each month in respect of Taxi Hire Services. I understand that an invoice for the previous month will be issued on the 1 of each month; any queries should be raised as soon as possible. I will advise you in writing if the card becomes lost, stolen or if I close my card account or my card expires. All accounts are subject to a 5% service and administration charge.

**Cardholders Signature:**

**Date:**

I/we accept that your payment terms are 15 days net and hereby apply for a credit account  
I/we confirm that I/we are authorized to make this application All accounts are subject to a 5% service  
and administration charge I/we apply for credit facilities and agree to the terms and conditions

**Name:**

**Signature:**

**Position:**

**Date:**

## What to do next?

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Fax, post or email your application form (with authorized signatory) back to us and you will receive confirmation within 24 hours

## Terms and Conditions

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In order to commence using your account with us, please complete the Corporate Account Application form accepting our Terms and Conditions as set out below. An account number will be assigned to you. The Terms and Conditions may be reviewed from time to time; any changes will be notified in writing.

This copy of our current Terms and Conditions is issued to customers on opening an account with us and governs our general terms of business.

1. The contract is a contract of supply. By placing a booking with Metro Car for services, the client is presumed to have agreed to these terms and conditions.
2. Requests for services should preferably be made in advance.
3. The first 10 minutes of waiting are automatically in our charges, thereafter we will charge waiting time by 15 minute increments at the rate published in our tariff, currently £21 per hour. Note that Airport Transfers are subject to our published time allowance of up to 60 minutes from landing time.
4. Metro Car cannot be held responsible for any delays caused due to traffic congestion, weather conditions, and road works, incidents on roads or vehicle mechanical failure.
5. Unless instructed otherwise by the customer, the driver will travel by the route considered most appropriate on the day.

6. We are insured for passengers travel. This insurance is for public liability and does not constitute travel insurance.
7. A reasonable amount of ordinary passenger luggage is allowed but luggage which in the opinion of the driver amounts to an excessive weight will not be carried.
8. We observe a non-smoking policy in all our cars.
9. We reserve the right to refuse travel to anyone deemed to be a nuisance or danger to our passengers or drivers.
10. The carrying or use of unregistered weapons, or any illegal drugs in our cars is totally forbidden. You must inform us about any registered weapons you wish to carry with you at the time of booking.
11. You must seek our permission to carry pets with you in our vehicles. Guide dogs are allowed but you must inform us at time of booking.
12. The following charges may apply (on total cost)
  - \* Christmas / New Year – 100%
  - \* 11pm – 5am £1.80
  - \* Should a passenger be travel sick there will be a valet charge of £100
13. Metro Car reserve the right to review the standard charges, upon 14 days notice, to take into account any movements in the Consumer Price Index, and any other charges outside their control. Metro Car may increase their charges by 0.5% for each 10% increase in the cost of fuel, by reference to the price of diesel and petrol as published for time to time by their suppliers, upon giving 7 days notice.